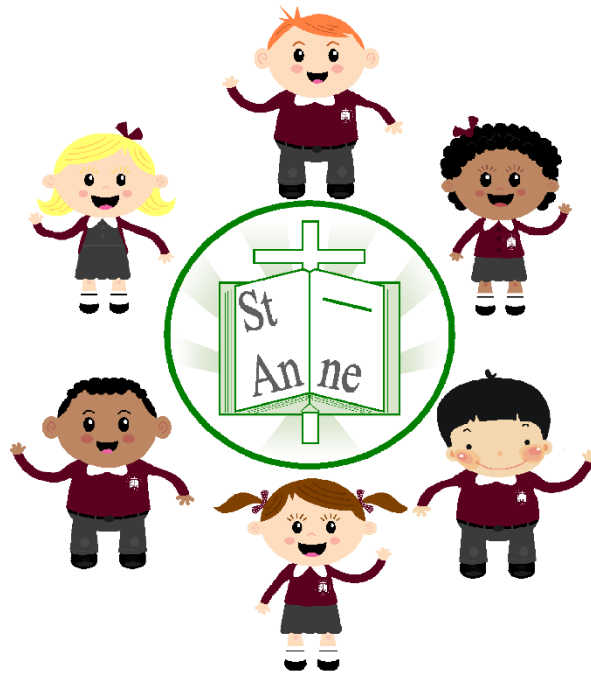# St Anne (Stanley) C of E Primary School

Remote Education Provision: Information for Parents/Carers

January 2021

The Headteacher has overall responsibility for our Remote Education Provision

Remote Education Provision: Information for Parents

This information is intended to provide clarity and transparency to pupils and parents or carers, about what to expect from remote education, if local or national restrictions require entire cohorts (or bubbles) to remain at home.

St Anne (Stanley) C of E Primary School's remote education provision consists of a well-planned and sequenced curriculum. Class teachers set meaningful and ambitious work each day in several different subjects, through our online digital platform, **_Google Classroom_**. Class teachers also use this platform to provide feedback to individual pupils on a daily basis.

For details of what to expect when individual pupils are self-isolating, please see the final section of this page.

The Remote Curriculum: What is taught to pupils at home?

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- All pupils have been provided with an essential home learning pack containing a writing book, a maths book, stationery, plus the individual usernames and passwords required to ensure immediate access to the school's online platforms. These include: TT Rockstars/Numbots, 2Simple, Education City, My Maths, Reading Plus, Lexia, Spell Zone, Teach My Monster to Read and Oxford Owl.

- Pupil's username and password information and a remote education letter for parents and carers, are included in your child/children's home learning packs. This will support access to remote learning, without delay.

- Parents/Carers are advised to contact the school office or their child's teacher via their direct school e-mail, if they require any support accessing these platforms, or require a copy of their child's login details or a replacement home learning pack.

- Each class page signposts pupils and parents/carers to a home learning timetable, activities, and resources.

- If a parent/carer has previously signed and returned the school's digital device loan agreement, school will provide a tablet, laptop, or internet router, to ensure their child has remote access to the school's online platforms.

- Parents/carers should contact school immediately if they do not have access to a digital device and/or have not completed a digital device loan agreement.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school, wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, in practical subjects such as PE, Design Technology and Computing where the equipment used may not be available at home, teachers have adapted activities, so they closely match curriculum objectives in these areas.

- Additional resources are also available on request, to support pupils to access the curriculum. This includes digital devices (other than those provided by the DfE Get Help with Technology scheme), connectivity and other physical resources that may be required.

- Teachers will follow their weekly class timetable, to ensure that there is a broad and balanced curriculum offer.

- Teachers will provide a daily schedule of lessons closely matched to their class timetable.

- Where possible, our specialised curriculum partners including MGL, Classroom Kitchen and School Improvement Language Service will provide recorded video/audio lessons for the teachers to upload onto Google Classroom.

Remote Teaching and Daily Study Time

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

EYFS	**A minimum of three** hours per day
Key Stage 1	**A minimum of three** hours per day
Key Stage 2	**A minimum of four** hours per day

This is in line with Dfe guidance (January 2021).

Accessing Remote Education

How will my child access any online remote education you are providing?

- Our main online platform is Google Classroom. All pupils have been taught how to access the platform, and parents have been provided with a parent Google Classroom guide.
  Additional Google Classroom guides can also be found on the school website under 'Home Learning'.

- If you require any support accessing your child's Google Classroom account, please contact their class teacher directly via their school email or contact the school office for advice.

- A daily schedule of lessons provided by the Class Teacher, are added to your child/children's Google Classroom following their usual weekly timetable.

- By logging onto their Google Classroom, pupils will access daily pre-recorded lessons, lesson activities and resources.

- Pupils will be able to ask questions and request support from their Class Teacher throughout the day using the Google Classroom platform. Tasks will be set as assignments and pupils will be required to "turn in" their work. Feedback will also be given by staff using the Google Classroom platform.

- If a child completes an activity in their home learning book, parents/carers are required to upload a photograph of the completed work to enable the teacher to give feedback to the child.

- Additional online tools and platforms utilised by school to support the delivery of remote education and assessment include: TT Rockstars/Numbots, Education City, My Maths, Reading Plus, Lexia, Spell Zone, Teach My Monster to Read, Oxford Owl, Purple Mash, White Rose Maths, IDL Maths, Oak Learning Academy, BBC Bitesize, Read Write Inc Phonics and BBC Super Movers.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some of our pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Parents/Carers who requested to loan a device and/or support with internet connectivity in our school questionnaire will be issued a laptop, tablet, router and/or data as required. Please be aware that devices can only be allocated if the parent/carer has signed and returned the school's digital device loan agreement.

- The digital device loan agreement is available from the school office, home learning section of the website and from the Class Teacher via e-mail.

- Once a Parent/Carer has signed and returned the school's digital device loan agreement, school will provide a tablet, laptop, or internet router/data, to ensure their child has remote access to the school's online platforms.

- An acceptable use agreement has been issued that states devices must be used in accordance with the schools online-safety policy.

- Further messages will be sent regularly during closure to signpost parents to how they can access a device for their child/children or to request technical support if they are experiencing any difficulties.

- Parents/Carers should contact the school office as soon as possible if their child requires a device or wi-fi to access their remote education.

- Class Teachers will signpost and support Parents/Carers in loaning a more suitable device from school if the device or screen size is not suitable.

- School staff and MGL will support families having technical difficulties with their own or school devices. Parents/Carers should contact the school office or class teacher via e-mail if they need any support in accessing or navigating Google Classroom.

- Where a Class Teacher and Parent/Carer have agreed that printed materials are more appropriate for an individual's learning needs, this will be available for collection from the school office. If the family are self-isolating due to testing positive for Covid-19, a member of staff will deliver/post the printed materials to the family home.

- Any completed paper-based work must be uploaded onto your child's Google Classroom submissions to enable the Class Teacher to provide feedback.

- We will only consider paper-based work as a last resort as daily interaction on our online platform is the most effective way of supporting pupils learning and well-being. Through our online platform teachers and support staff will be able to identify misconceptions and offer feedback throughout the school day.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Due to Class Teachers simultaneously teaching their pupils both remotely and face to face in school, and families needing flexibility due to their working and caring commitments, St Anne (Stanley) C of E Primary School made the decision not to provide daily live lessons.

- Our main teaching approach is through recorded teaching, for example, Oak National Academy lessons, BBC Bitesize, White Rose Maths, Read Write Inc and video/audio recordings made by teachers, that support the delivery of our curriculum.

- Teachers may also use commercially available websites to support the teaching of specific subjects or areas, including video clips or sequences. For example, Discovery Education, Oxford Owl and Teach My Monster to Read.

- In addition, children will access online learning platforms and individualised programmes such as TT Rockstars/Numbots, Spellzone, Reading Plus, Lexia, My Maths and Education City through their Google Classroom.

- The Class Teachers set a daily schedule of well-planned and sequenced teaching, including a variety of related tasks and activities for your child to complete on Google Classroom. This follows their usual school day and weekly timetable.

- During school hours, staff will respond to children's questions and provide feedback when they have completed their work through the online platform.

Engagement and Feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- We expect all pupils to fully engage in the minimum hours of remote education each day unless they are unwell or there are other exceptional family circumstances. We ask that Parents/Carers inform the school office daily if their child is unwell or unable to access their remote education.

- Communication between school and home is essential in ensuring that our remote learning package is successful for all our children. Please contact your child's Class Teacher, Deputy Headteacher or Headteacher if you need any support.

- Parents are expected to encourage and support their child/children with their remote education daily.

- Children are expected to complete the work allocated by their Class Teacher to the best of their ability.

- Pupils and Parents/Carers are always expected to adhere to the school's Acceptable Use Agreement, Digital Device Loan Agreement and Online Safety Policy.

- We understand how difficult remote learning can be for many Parents/Carers for a whole number of reasons especially for younger children or SEND children who may be less independent. We really value and appreciate the support you give the children with their remote learning.

Here a few things you can do to support your child's remote education:

- ✓ Setting consistent daily routines.

- ✓ Break the day into smaller chunks of time or amounts of work.

- ✓ Support your child's learning to the best of their ability.

- ✓ Encourage your child to access and engage with Google Classroom.

- ✓ Provide your child with a suitable quiet space to carry out their work.

- ✓ Check your child has completed the given activities at the end of the day.

- ✓ Be mindful of mental well-being, encouraging regular breaks and exercise.

- ✓ Contact your child's class teacher through the Google Classroom or contact school via the phone/email if there are any concerns.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Daily activity logs of the children's participation will be recorded by Class Teachers and monitored by the School Leadership Team.

- If a child is not engaging in their remote education, the Class Teacher will attempt to contact Parents/Carer via e-mail and telephone to engage parents/pupils and offer support.

- This will be followed by regular phone calls and e-mails from the Class Teacher.

- If participation does not increase the school will seek to support parents in developing routines and timetables. This will be facilitated by the School Leadership Team and Education Welfare Officer.

- Where participation is low or non-existent, families will be supported by the Safeguarding Lead and Education Welfare Officer to overcome barriers that are preventing effective learning from taking place.

- When class-based staff or the admin team are unable to contact families each week and/or there is no engagement online the SLT and/or EWO will make doorstep home visits to the family.

- All pupils must engage in their daily remote learning to prevent them falling behind their peers when they return to school.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Feedback is most effective when given quickly, therefore staff will continually provide feedback to individual pupil's work and questions during normal school hours, through Google Classroom.

- Learning and progress is continually assessed through work submitted, quizzes, and assessments.

- Reading Plus, Lexia, My Maths, TT Rockstars/Numbots, Education City and Spellzone all automatically mark and assess a child's progress. Staff in school closely monitor individual pupil's progress through these platforms and provide support if necessary.

Additional Support for Pupils with Particular Needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Identified children, specifically those with an EHCP and/or those deemed to be vulnerable, linked to the Government's guidance, will be offered a place at school unless they or their families are needing to self-isolate/shield due to Covid-19.

- Class Teachers will maintain regular communications with our families of pupils with SEND both via phone calls and email to support remote education and pupil well-being.

- Activities have been planned to meet the needs of all pupils including pupils with SEND who will have remote learning personalised for their needs. Class Teachers, Teaching Assistants and our SENDCo will make regular contact with parents that require further support or guidance.

- Additional resources will be utilised for SEND pupils, where appropriate.

- Where the Class Teacher and Parent/Carer have agreed that printed materials are more appropriate for an individual's learning needs, this will be available for collection from the school office. If the family are self-isolating due to testing positive for Covid-19, a member of staff will deliver/post the printed materials to the family home.

Remote Education for Self-Isolating Pupils

Where individual pupils need to self-isolate, but most of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- In the event of a pupil needing to self-isolate when school is fully open, pupils will be set work to complete using the online learning platform Google Classroom.

- Class Teachers will respond to pupil's work and questions on a regular basis.

- The Class Teacher will set a daily schedule of teaching/learning as outlined in our home learning contingency plan. This will reflect the normal weekly timetable to ensure pupils receive meaningful, well-planned work across the whole curriculum.